

Notification of a temporary Civilian (Local Wage Rate / LWR-NAF) job opportunity

HQS/UNIT: JFC Brunssum / BSG DUTY LOCATION: Brunssum (NLD)
Family Support, Morale & Welfare

JOB TITLE: Swimming Pool Life Guard

CLOSING DATE: 16 November 2018

DUTIES

Post Context:

Joint Force Headquarters Brunssum is a deployable joint HQ capable to execute effective command and control over an assigned Joint Task Force. The Director of Management (DOM) is responsible to the Chief of Staff (COS) for integrating, coordinating and implementing services and activities to support, facilitate and contribute to the full JFHQ mission spectrum. Base Support Group is responsible for provision, management and co-ordination of all support services that ensure the effective operation of JFC HQ and supported entities. Also liaises with Host Nation (HN) authorities on all support matters. The Family Support and Morale and Welfare Branch is responsible for the overall direction, management and co-ordination of international community, families and welfare support and the non-appropriated funds generated activities. The Morale and Welfare Section is responsible for overall management and co-ordination of community and welfare support services and activities/programmes including non-appropriated funds. The incumbent performs day-to-day lifeguarding duties at the JFC swimming pool facilities.

Principal Duties:

Performs lifeguarding duties.
Ensures that safety standards, sanitary requirements and regulations are enforced.
Performs rescues, first aid and resuscitation.
Performs administrative/work duties as directed by the pool manager.
Teaches, on occasion, swimming lessons; aquarobics / aqua jogging.
Participates in staff training.
The incumbent may be required to perform other duties as directed in any of the Family Support, Moral and Welfare programs.

QUALIFICATIONS

Essential Qualifications:

1. Professional Experience:

Minimum one year previous experience working as Life guard.

2. Education/Training:

Higher secondary education.

Certified lifeguard (ILS recognized).

First aid certificate including CPR and AED.

Candidate will need to pass the JFC swimming test and complete training as First Responder Officer (FRO/BHV).

3. Language Qualifications:

Mandatory: English 'good' (minimum completed secondary education level)

Desirable Qualifications:

Experience teaching swimming and aqua aerobic/jogging lessons.

Certified Swimming or aqua-fit instructor.

Desirable language qualifications: Dutch, German and/or French.

Civilian Posts:

Personal Attributes

Incumbent must be able to work well with others in a diverse, multinational environment, must deal with personnel and students at all levels and ages, show courtesy, tact, diplomacy, mental alertness and service mindedness in dealing with customers. Must be willing to work irregular hours including working in the weekend and during holidays. Willingness to learn. Possesses the ability to self-start and work with no or limited supervision.

REMARKS

Successful candidates may be subject to a security investigation by national authorities. (Minimum required is a so called 'Certificate of incorporation' / 'Verklaring omtrent het gedrag')

The successful candidate is required to obtain a BSN (burgerservicenummer) for tax purposes in accordance with the policy, LWR Reg. Art 5.

Please note that NAF LWR vacancies are in the first place meant to be filled by local NATO community member's dependants (JFCHQ, NCI Agency, International School, NAPMA, Schinnen, and NAEWF E-3A Geilenkirchen). Others, on condition that they are a national of one of the 29 NATO member countries, may apply, however will only be considered if no qualified local NATO community members are available.

Applicants have to complete the official JFC Application Form that is attached.

Completed official Application Forms quoting the post title should reach the Civilian Personnel Branch at recruitment@jfcbs.nato.int not later than the closing date (16 November 2018).

For the completion of the Application Form please note:

- Application Forms in the initial phase of recruitment are acceptable as softcopies only (no signatures required).
- A maximum of 4 pages plain paper (A4) may be added to the official Application Form in case, for certain items, more space is required.
- Copies of relevant diploma's/certificates are not to be forwarded until requested. Please note that, once diploma's/certificates will be requested, any such documents, other than in the English, Dutch or German language, should be translated into English and if possible attached as a certified translation. It should be noted that an official institution may assess value and validity of diploma's and certificates.
- In case of multiple applications within the same organization, applicants should send separate applications for each post. On each application they have to refer to the other post(s) in which they are interested and have applied for, listing them in order of their preference.

Only applications completed in accordance with the above instructions will be taken into consideration.

The selected candidate will be offered a definite duration contract for a period of 11 months including a probationary period of 1 month. The number of hours a month will be minimum 10. The gross hourly wage will be 13,57 euro (all entitlements included – for employees aged 22 years and older – in accordance with Dutch minimum wages).